



**NATIONAL FEDERATION OF YOUNG FARMERS' CLUBS**  
**Competitions Programme 2015 - 16**

Status FINAL  
March 2015  
Eliminator

**NFYFC Situations Vacant**

16 to 21 years

**R U L E S**

**Competition Aim**

To encourage YFC members to work as an individual to prepare a Curriculum Vitae (CV) and Covering Letter for their chosen job advert. Prepare and take part in a competency based interview.

**Learning outcomes**

Communication, planning, presentation and personal development skills.

**1. VENUE**

1.1. After Area Finals, the National Final will be held at the Competitions Day on Saturday 2<sup>nd</sup> July, 2016 at the County Showground Stafford.

**2. REPRESENTATION**

2.1. Counties may enter one competitor per 600 members or part thereof.

2.2. Areas will be represented in the Final by one competitor per 3,000 members or part thereof.

**3. ELIGIBILITY**

3.1. **Competitors must be between the ages of 16 years of age and 21 years of age on 1 September 2015 and full members of a Club affiliated to the NFYFC. This means competitors have attained their 16<sup>th</sup> birthday on the 1<sup>st</sup> September 2015 and may be 22 on the day of the national final.**

3.2. Competitors are required *in person* to produce on the day of each round of the competition (County/Area/Regional and National) their current and signed Membership Card, with suitable photograph, or a fine of **£20** will be imposed for non-production.

**4. SUBSTITUTION**

4.1. If the original winner at area final is unable to go to the national final, then the next highest placed competitor will represent the Area.

4.2. **All substitutes must have been eligible to compete in the County Final.**

**5. PROCEDURE**

5.1. The Applicant will be required to choose their own job advertisement to apply for, which is relevant to them. The advert must have been advertised within the last 12 months prior to the competition date. All Applicants must submit the original job advertisement with a reference as to where and when the advert was published together with a CV and covering letter.

5.2. The CV must not be more than 2 sides of A4 paper.

5.3. The Covering Letter must not be more than 1 side of A4 paper

5.4. For the National Final, applications must be submitted to NFYFC no later than 13<sup>th</sup> June, 2016



5.5. Competitors will then be requested to attend an interview which will consist of specific questioning about the job being applied for and relevant requirements relating to the advertisement. Questions will also focus on life experiences and will be structured around the form “Tell me about a time when you .....” (Eg: “Tell me about a time when you had to meet a deadline). Applicants should consider the Situation (What was happening), Task (What was required), Action (What did YOU do) and the Result (What was the outcome) when answering.

6. **SCALE OF MARKS**

CV	50
Covering Letter	50
Interview	100
• Knowledge of the Industry/Organisation	
• Ability to answer questions concisely	
• Overall Impression / Appearance / Presentation	
<b>Total marks</b>	<b>200</b>

7. **AWARDS**

7.1. **Trophy** and NFYFC Prize Card to the winner.

7.2. NFYFC Prize Cards to competitors placed 2<sup>nd</sup> and 3<sup>rd</sup>.

7.3. NFYFC Certificates of Achievement will be awarded to all competitors.

8. **NOTES**

8.1. **IMPORTANT:** Competitors are reminded to read carefully the General Rules relating to National Competitions if they are taking part in this Competition. These are available from the NFYFC website.

8.2. This competition **WILL** carry points towards the NFU Trophy.

8.3. Members will be disqualified if they are not at the Presentation of Awards without prior permission being granted.

